

The Borough of Sewickley

Pennsylvania

INCORPORATED 1853

BOROUGH MANAGER'S OFFICE

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MAYOR
Brian F. Jeffe

COUNCIL MEMBERS

PRESIDENT
Jeff Neff

VICE-PRESIDENT
Todd Renner

PRESIDENT PRO TEM
Sean Figley

Christine S. Allen
William Cornman
Thomas DeFazio
John Dunn
Larry Rice
Hendrik van der Vaart

**BOROUGH MANAGER/
SECRETARY**
Kevin M. Flannery

BOROUGH SOLICITOR
Richard B. Tucker

TAX COLLECTOR
Joshua Munn

**ZONING/
CODE ENFORCEMENT**
Nancy Watts

TO: President Jeff Neff
Vice President Todd Renner
Councilperson Christine Allen
Councilperson William Cornman
Councilperson Thomas DeFazio
Councilperson John Dunn
Councilperson Sean Figley
Councilperson Larry Rice
Councilperson Hendrik van der Vaart
Mayor Brian Jeffe
Solicitor Richard Tucker

FROM: Kevin M. Flannery
Borough Manager and Secretary

DATE: February 8, 2018

RE: Borough Manager's Report

B. ROAD PROJECTS

The 2018 Road Project includes Elwick Street, from Ferry Street to Walnut Street; and Canterbury Lane, from Centennial Avenue to Grove Street. The Resident Meeting was held on Wednesday, January 24, with 13 property owners attending. The entire project was explained, and in general, all were appreciative of the Borough's plan. Mr. Peter Floyd, of 337 Bank Street, was not 100% in agreement as he feels his curbs are fine. Kevin Brett, from LSSE, met on site with Mr. Floyd. Mr. Floyd has forwarded a letter to Council for this packet.

C. FUEL PRICES

Fuel prices increased by \$0.10 per gallon during the month.

D. GREEN LIGHT-GO PROGRAM UPDATE

Wellington Power and the subcontractor, Rhythm Engineering, will be running the adaptive testing of the traffic lights from February 5 to February 21. On February 22, there is training at the Wellington Offices in Warrendale. I have asked Police Chief Manko, Fire Chief Quinn, and Public Works Foreman Franco Verbene to attend.

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E. SEWICKLEY WATER AUTHORITY ATTENDANCE RECORD

Included is the 2017 Attendance Record for Water Authority Meetings.

F. LETTER FROM ALEPPO TOWNSHIP

Included is a letter from Aleppo Township regarding the Borough's lot on Glen Mitchell Road. Additional clean-up will occur in the spring, and we will not be applying for a permit.

G. HOUSEHOLD HAZARDOUS WASTE

Attached is the 4th Quarter 2017 Report for Door-to-Door Hazardous House Collections. 801 pounds of materials were picked up. This is a great program for our residents.

H. PROPOSED CONSOLIDATION PLAN - WASILESKI

Attached is a proposed Consolidation Plan on Sprott Way. It includes the lot where we demolished the abandoned building at 326 Sprott Way, to be added to the adjoining lot at 340 Sprott Way. The Planning Commission has scheduled a Public Hearing for Wednesday, March 7, and the Council Hearing would be Tuesday, March 13 at 7:00 p.m.

I. MUNICIPAL REPORTS

We have filed the 2018 Municipal Tax Report and the 2018 Report of Elected and Appointed Officials with PENNDOT and DCED. Also attached is the annual MS-965 State Liquid Fuels Report.

J. STATEMENT OF FINANCIAL INTERESTS

Attached is letter and copy of the regulations for the State Ethics Commission Statement of Financial Interests forms. The actual form will be at your seats on Tuesday.

K. COUNCIL MEETING TUTORIALS

As presented at the January 22 Retreat Meeting, a schedule of Tutorial Briefings is attached.

L. COUNCIL MEMBER ISSUE RESPONSIBILITIES

At the January 9th Council Meeting, President Neff announced the appointments, as per the attached list.

M. FNB WEALTH MANAGEMENT MONTHLY PENSION REPORTS

The attached report for January indicates a positive increase in funds for the month even with pension payments.

N. THEATER LEASE ANNUAL REPORT

The Tull Family Theater opened in February of 2017. They have a lease with the Borough of Sewickley that provides for monthly rent, and with certain portions of the rent going towards a reduction in the purchase price of the land. I am recommending that we forward the attached information to the Tull Theater organization in order that everyone is clear on the amount of rent received and the amount needed should they wish to purchase the land. If Council is in agreement, we will send to them.

O. BOROUGH INSURANCE RENEWAL

The Borough of Sewickley is a Member of Municipal Risk Management and HDH (HUB International) for property, liability, fiduciary and workers' compensation. As a trust, they return dividends based on the experience to their members. We are now in our 8th year with the trust. In 2017, we received a \$14,075.77 dividend from the Property and Liability Trust, and a \$56,131.91 dividend from the workers' compensation, for a total dividend of \$70,207.68. These monies are never budgeted because you do not learn until the first week in April if you are going to receive a dividend. Last year, the monies covered repairs, lights and cameras to the Walnut Street and Chestnut Street tunnels. The 2018 proposed renewal insurance package is \$105,584.00, which is a \$14,303 savings from last year.