

**MINUTES OF THE SHADE TREE COMMISSION
OF THE BOROUGH OF SEWICKLEY
April 19, 2021**

The Shade Tree Commission (STC) convened on April 19th, 2021 via a recorded Zoom Meeting due to COVID 19 social distancing requirements. The meeting was called to order by Vice Chairperson Brian Finley at 6:32 p.m.

In attendance were:

Members

Kathy Brandt, Chairperson (absent)
Brian Finley, Vice Chairperson
Andrew Frishkorn, Secretary
Katie Kirsch, GIS Manager
Dave Parker, Treasurer

Of Council

Cynthia Mullins - Council Representative

Arborist

Burlton Griffith

Visitor

John & Betty Luff (Thorn Street) – 7:10 pm

I. APPROVAL OF MINUTES

Dave Parker made a motion to approve the March minutes which was seconded by Andrew Frishkorn and unanimously approved.

II. STAFFING UPDATES

None

III. OLD BUSINESS AND TREE ACTIVITY SHEET

The Tree Activity list was not discussed. However, the tree activity list was updated to reflect the new applications and is provided as Attachment A.

IV. NEW BUSINESS

Arborist Report

The arborist reviewed his report. Andrew made a motion to approve the arborist report which was seconded by Dave Parker. The arborist report was subsequently unanimously approved and is provided in Attachment B.

John and Betty Luff - 305 Thorn Street (Condo)

John Luff made a verbal request to have street trees near his house pruned near the corner of Thorn Street and Little Street. No application was submitted. This is similar to the request made to John Edson in October 2018 (tracking No. 38). In 2018, the former arborist said that the resident could have the trees pruned at their expense if done in consultation with the arborist. At this meeting the new

arborist indicated that the London Planetree had previously been identified for pruning in the fall of 2021 and that he would look at the other tree.

Spring Tree Planting

The spring tree planting has been delayed due to the discovery of a previously unknown and unenforced borough ordinance that requires advertisement and council approval of proposed tree plantings, despite the fact that the cost of the trees and planting are less than the Council approved STC budget and is less than the amount requiring advertisements for public bids. This new development will cause a problem for the tree health because the contract for tree purchase was already let and the trees were already excavated. Since the planting cannot be done in April as originally planned, it will need to be postponed until June after Council approval, advertisement and when the planting contractor becomes available again. In the interim the arborist is coordinating with the Borough to find a suitable location to store the trees and a mean to keep them watered.

V. CORRESPONDENCE

Various letters were sent to homeowners on March 16 and 29 related to tree removal application decisions. Additionally, the Borough manager sent a letter to a homeowner at 819 Centennial Ave. on March 22 requesting that a dead spruce be removed, due to the risks of tree failure.

VI. BUDGET

The Current budget status is provided as Attachment C.

VII. ADMINISTRATIVE

Some issues discussed to date that need further clarification in the STC ordinance include:

OLD

- (1) Clarified language about tree ownership between the sidewalk and curb
- (2) Clarified language about responsibility for tree maintenance in Borough Parks
- (3) Hazard zone definition (distance to right-of-way, power lines and/or to neighboring structures)
- (4) Authority to order removal of dead or dying trees on private property for trees that pose an obvious and imminent danger, as identified by the Borough arborist
- (5) Clear policy related to sidewalk heave related to borough owned tree roots
- (6) How to manage donations for special projects
- (7) Develop standard procedure for Borough and/or Zoning officer communication with STC related to Borough Trees and/or private tree to be removed within the hazard zone identified during building permit applications.
- (8) Develop a policy concerning costs recovery for damages to Borough Trees by vehicles, etc.
- (9) A roll-call vote is required going forward, while voting via Zoom meetings

- (10) Zoom meetings will be recorded and will remain on-line until the recording can be replaced by the approved meeting minutes.
- (11) Add information to the STC website or to the application for residents who desire a tree be planted in an open space near their home.
- (12) Consider review of example ordinances available via Tree Pittsburgh when the ordinance is updated.
- (13) The ordinance (Section 267-9) needs to be considered for modification. The STC would like to consider removing the requirement for multiple advertisements and council approval of in-budget non-emergency tree plantings and removals, because this requirement can have an adverse impact to scheduling STC approved work (adding up to 2 months to the decision process). The requirement for written notices to the adjacent property owners be retained.

NEW

None

VIII. ACTION ITEMS:

OLD

- Determine responsibility for approval of pruning requests in Borough Parks (TBD)
- Plaque Inventory (Luke Hotchkiss – Eagle Scout Project)
- Solicit Bids for winter pruning and removals (Arborist)
- Develop Informational Post Card using advertising budget to request residents avoid use of lawn herbicides around trees. (Brandt/Mullins)
- Mulch party needs arranged for many trees in the Borough (TBD)
- 816 Hill Street - Need Code enforcement to tell them they need to remove the tree. We will send a letter telling them to go to code enforcement. (Brandt)
- Review the GIS dashboard that Kirsch sent around (all).
- Check with construction team about the unauthorized removals of Ginkgos (Parker).
- Inspect trees at corner of Little and Thorn Streets (Arborist)
- Coordinate with Borough Maintenance and Borough Manager concerning appropriate location for storage and watering of spring trees (Arborist)

NEW

None

- IX. ADJOURNMENT:** There being no other business before the STC, on motion from Andrew Frishkorn and seconded by Dave Parker and unanimously approved, Vice Chairperson Brian Finley adjourned the meeting at approximately 7:30 p.m.

NEXT MEETING: May 17, 2021, 6:30 p.m. via Zoom. ID: 834 1640 5019; Passcode: STC

Respectfully Submitted, Andrew Frishkorn (STC Secretary)

Attachment A
Sewickley Shade Tree Commission
Tree Activity Sheet

**SEWICKLEY SHADE TREE COMMISSION
TREE ACTIVITY SHEET**

APPLICATION SUMMARY						SHADE TREE COMMISSION ACTIONS				STATUS					REMARKS
TRACKING NUMBER	REQUEST DATE	APPLICANT ADDRESS No.	APPLICANT STREET	APPLICANT NAME	REQUEST TYPE	TREE DESCRIPTION & STC RECOMMENDATION	DECISION	RESPONSIBILITY	LETTER ISSUED? (DATE)	REMOVAL COMPLETE	MAINTENANCE COMPLETE	LANDSCAPING PLAN PROVIDED	REPLANTING COMPLETE	DATE CLOSED	
40	Dec-18	700/702	Washington	Ferguson / Evans	R	Arborist inspected, one spruce tree under STC oversight. Landscape plan to be submitted.	A	O	Jan-19	Y	N/A	Y	N		Landscape Plan to be submitted. Eisler Landscaping working on it
83	Mar-20	306-310	Henry	Arborist	R	Decling tree #978 - structurally deficient. Replace with black gum	A(1)	B	N/A	Y	N/A	N/A	N		Removal complete 7/17; Replanting Scheduled for Spring 2021
85	Mar-20	432	Centennial (Locust)	Arborist	O	Tree needs protected from delivery trucks. Tree on Locust Pl.	A	B	N	N/A	N	N/A	N/A		Coordinate with Boro to install protective fencing
86	Apr-20	Ball-field	Chadwick	J.Davis	R	J. Davis of QVRA requested removal of #1399 and 1400 due to interference with ballfield lighting. Bartlett directed to remove 1399 by M Marcinko.	A	B	V	Y	Y 1399 N 1400	N/A	N/A		Tree 1399 removed 4/7/2020. Pruning Elm recommended for #1400. To be performed in the winter.
87	May-20	634	Beaver	Borough Maint.	M	Callery Pear #245 in front of Hyde Travel needs pruning	A	B	N/A	N/A	N	N/A	N/A		Add to fall/winter 2020 pruning list
89	May-20	224	Thorn	J Platt	R	Dead Tree - removal requested and approved. Replanting recommended	A (1)	B	Y	Y	N/A	N/A	N		Add to 2021 replanting lists.
90	May-20	615	Nevin	No App	O	Inspection of tree requested of potentially dangerous trees. #1454 squeaking/declining. Tree approved for removal.	A (1)	B	Feb-21	Y	N/A	N/A	N		recommendation changed from pruning to removal on 6/8/20. Replanting in Spring 2021
95	May-20	703	Harbaugh	No App	R	Decling Hardy Rubber Tree #807. Tree pruned by Bartlett following resident complaint. Arborist recommends removal in next bid package.	A (1)	B	Feb-21	Y	N/A	N/A	N		

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98	May-20	--	Walnut St	Grapevine Garden Club	R	Removal of Norway Spruce #1762, hew and pruning of Oak in parklet. Plans for replanting provided, including planting 1 new deciduous tree and shrubs.	A (1)	B	V	Y	N/A	N/A	N		Pruning should be performed between Nov 1 and Apr 1. Soil test and nutrient application recommended. Council approved plan and Club will take care of expenses.
100	Jun-20	509	Grove	Arborist	R	Norway Maple (#1075); Declining/Storm Damaged	A (1)	B	N/A	Y	N/A	N/A	N		Removal completed 3/21
101	Jun-20	136	Centennial	Arborist	R	Hose Chestnut (#472), Declining/Storm Damaged	A (1)	B	N/A	Y	N/A	N/A	N		Removal completed 3/21, Replanting Scheduled for Spring 2021
102	Jun-20	302	Beaver	Arborist	R	Application pending for removal of 2 damaged/declining trees	P	O	N/A	N	N/A	N/A	N		No action until application received.
103	Jul-20		Varies	Arborist	R	Eleven (11) small caliper dead trees need removed: #691, 763, tree at 544 Centennial, 517 Broad, and about 7 others. Lawn care herbicide use is suspected for several of these trees.	A (11)	B	N/A	Partial	N/A	N/A	N		Bartlett can remove some but slow. Unlikely that Borough Maintenance can remove these. May need to hire an open end contractor to handle removal of small trees on a more timely basis (3 days to one week).
104	Aug-20	310	Bank	Resident via Franco	M	Silver Maple - pruning of Dead Branches (no application)	A	B	N/A	N/A	N	N/A	N/A		Scheduled for Fall 2020
105	Aug-20	340-342	Henry	Resident via Franco	M	Norway Maple (#984) and Sugar Maple (3985) - pruning of Dead Branches (no application)	A	B	N/A	N/A	N	N/A	N/A		Scheduled for Fall 2020

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106	Aug-20	220	Bank	Barton & DeForest	R	Bald Cypress (#858); application for removal (although application references Beech). Same tree requested in 2018 (#24) and 2019 (#54), and previously denied. Resident offers to pay for removal but did not offer to pay for replanting as specified during previous years. The cost for tree replacement is typically \$800 to \$1000. The proposed contractor is not licensed in Sewickley. Additional pruning recommended.	D	O	N	N/A	N	N/A	N/A		Pruning Scheduled for Fall 2020
107	Aug-20	310-316	Peebles	Rice	R	Declining Freeman Maple (#369), impacted by bleeding canker disease. Non-urgent removal recommended	A (1)	B	N/A	Y	N/A	N/A	N		Replanting scheduled for Spring 2021
108	Sep-20	248	Linden Ct	Borough Maint.	R	Emergency Removal. Replacement with Blackgum recommended Tree #1278.	A(1)	B	N/A	Y	N/A	N/A	N		Scheduled for replanting Spring 2021.
109	Sep-20	727	Thorn	Borough Maint.	R	Autumn Flowing Cherry (#183) - Dead tree removal. Stump grinding needed. Recommend replacement with Redbud	A(1)	B	N/A	Y	N/A	N/A	N		Stump grinding required. Scheduled for replanting Spring 2021.
110	Sep-20	56	Beaver	Courtney	R (5)	Requested removal of Five Trees. Replacement with four new trees	A(4)	R	at meeting	N	N/A	N/A	N		

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111	Sep-20	402	Pebbles	Arborist	O/R	Ash Tree #190 damaged. Recommended for routine inspection. Possible removal in 2022 and replacement with smaller tree (redbud, hornbeam, serviceberry, etc.)	A	B	N/A	N/A	N	N/A	N/A		Monitor
112	Sep-20	205	Bank	Arborist	R(1)	Declining Sugar Maple (#851) recommended for removal. Replace with dogwood or Hornbeam	A(1)	B	N/A	N	N/A	N/A	N		On removal list. Tall Timber gave price
114	Sep-20		Borough Wide	Arborist	M	Mulch needed around trees to protect from string trimmers	A	B	N/A	N/A	N	N/A	N/A		
115	Oct-20	318	Grant	Pollino	R	Maple with Dead Branches	A	R	N	N	N/A	N/A	N/A		Other trees on side of property are marked for removal
118	Oct-20	623	Cochran	D'Antonio	R	Callery Pear #1324 -dropping debris and sticky fruit	A	B	N	N	N/A	N/A	N/A		Not a priority. Other Callery pears in parking areas greater priority like 500 and 600 blocks of Centennial
120	Oct-20	600	Chestnut	Krey	R	Pruning of Honeylocust	A	B	N	N/A	N	N/A	N/A		on the list
121	Oct-20	884	Thorn	Minn	R	Pruning of Norway Maple #814	A	B	N	N/A	N	N/A	N/A		on the list
123	Nov-20	720	Maple	Eakes	M	Structural and Clearance Pruning of #1528 and 1599	A	B	N	N/A	N	N/A	N/A		on the list
124	Nov-20	264	Bank		M	Maintenance Pruning for Bald Cypress. Branches near power drop causing problems and away from houses. Also root knees need removed.	A	B	N	N/A	N	N/A	N/A		on the list

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127	Jan-21	818	Hill	Burrelli	R	Arborist observed 2 dead spruces in hazard zone. Recommends resident be requested to remove them.	A	O	Y	N	N/A	N/A	N/A		
128	Jan-21	607	Maple	Schaerli	R	Removal of dead and dying Hemlocks. Recommend that resident decide how to proceed.	A	O	N	N	N/A	N/A	N/A		
129	Jan-21	847	Thorn	Kubinski	R	Zelkova with structure problems and lifting sidewalk	A (1)	B	Y	N	N/A	N/A	N/A		Replant with Redbud, Serviceberry or Hawthorn
131	Mar-21	540	Academy	Simonsen	R	Multiple trees, white pines in back, unspecified trees in front. Originally denied because owner did not apply. Later approved after transaction completed.	A	O	Y	N	N/A	N/A	N/A	Apr-21	March Resident in attendance at meeting
132	Feb-21	312	Ohio River	N/A	N/A	Failure of Pin Oak - Tree #1702	N/A	TBD	N/A	Y	N/A	N/A	N		Inspect other nearby trees, Scheduled for replanting Spring 2021
133	Feb-21	515	Bank	N/A	R	Dead Tree #820 Scheduled for removal	N/A	B	Feb-21	Y	N/A	N/A	N		Letter issued. Scheduled for replanting Spring 2021.
134	Feb-21	904	Beaver	Bergman	R	Removal of mature private pines requested. Arborist recommends pruning to 4 feet from house to reduce impacts to gutters.	D	O	Y	N/A	N	N/A	N/A		
135	Feb-21	318	Broad	O'Loughlin	R	Removal requested due to sidewalk damage.	D	B	Y	N/A	N/A	N/A	N/A	Mar-21	Sidewalk repair responsibility of homeowner
136	Mar-21	540	Academy	Simonsen	R	Home demolition and new construction. Removals by licensed tree expert proposed.	A	O	Y	N	N/A	N/A	N/A	Mar-21	

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137	Mar-21	646 and 662	Maple Lane	Arborist	M	Large Sycamores with dead branches need pruned	A	B	N/A	N/A	N	N/A	N/A		
138	Mar-21	105	Beaver	Arborist	R	Tree Damaged by car accident	A(1)	B	N/A	N	N/A	N/A	N		
139	Mar-21	819	Centennial	Arborist	R	Dead Tree Recommended for removal	A	O	Y	N	N/A	N/A	N/A		Letter from Borough Manager
140	Mar-21	14	Beaver	Optima Trade & Investment	R	Norway Maple, Pin Oak and Blue Spruces. Recommend saving the Oak if possible.	A	O	Verbal by Veirling	N	N/A	N/A	N/A	Apr-21	
141	Mar-21	530	Academy	Simmons	O	Sidewalk repair requested. Repair denied. Arborist recommends tree removal due to rotting base.	D	B	N	N	N/A	N/A	N		
142	Mar-21	506	Grove	Sarson	R	Does not like Cyprus in front of yard or Carolina silver bell (#1086)	D	B	N	N	N/A	N/A	TBD		May consider transplant in fall followed by replanting. Inspect other tree periodically
143	Apr-21	305	Thorn	Luff	M	Requested pruning of trees near service line.	P	TBD	N	N/A	N	N/A	N/A		Attended meeting. No application submitted

Abbreviation key

Request: R = Removal; M = Maintenance; C = Commemorative; O = Other **Letter Issued:** Y = yes; N = No; N/A = not applicable; V = verbal or e-mail communication
Decision: A = Approved; A (LP) = Approved Lanscaping Plan Requested); AR = Removal Approved/Replanting Required (number of trees); D - Disapproved; P = Decision Pending;
Responsibility: O = Owner/Applicant; B= Borough **Status:** Y = Yes; N = No; V = Verify; TBD = To be Determined; W = Initial Requirement Waived; P = Response from Owner Pending
 = Action Required

Attachment B
Borough of Sewickley Tree Commission
Arborist's Report
4/19/2021

No additional tree work has been completed since last meeting.

Spring planting has been delayed on procedural grounds.

Applications:

847 Thorn - 3/26 rec

S Kubinski

Street tree removal. question pertaining to upcoming removal. Have contacted.

506 Grove Street - 3/26 rec

S. Sarson 412 400-0189

2 nongrowing trees?

Fall 2020 planted Bald cypress was dormant, Alive and well 4/11/21. Cheeky (or cheery?) winter decorations draw attention to what some may have thought was a dead tree; as Baldcypress are one of the longest lived trees of eastern North America and this one is in perfect health they instead serve as embellishments on a fine young charismatic deciduous conifer. Have communicated with Mrs. Sarson, who feels that needle leaved plants are inappropriate as street/shade trees. **Removal not CURRENTLY recommended; However, fall transplanting is a possibility pending a viable and agreeable replacement plant suggestion and plan. Mrs. Sarson has agreed to send me pictures of trees she finds attractive and I will work with her on finding potential alternatives for Spring 2022 planting.**

Small (under 7 ft) 4winged/Carolina silver bell (#1086) is extensively underplanted and shows crown dieback. Extensively underplanting is extremely injurious to this species of tree, especially when tree is small (very shallow roots). As tree is a mesophytic acidophile, here planted in a fairly hot, base rich, and potentially salty location next to (too close to) a driveway, the tree is not well suited to location. However, as Silverbells are choice and expensive plants that often require prolonged establishment periods. **Recommend tree be retained and monitored for 2021 growing season; tree s should be added to activity sheet for tracking. This arborist will voluntarily prune dead branches to clarify tree's appearance before 5/1. If this tree continues to fail to thrive, removal without replacement will be recommended.**

530 Academy Ave - 3/23

M Simmons

Tree heaving sidewalk-Doesn't want tree removed.

Borough Pin Oak (#1182) ~35" dbh, 85 -95ft tall.

One sidewalk plate heaved 2-4”.

Polypore type fungal fruiting bodies present (Inonotus sp) in 73% root sulci at basal flare (8/11 major sulci), with extensive root loss on eastern side of tree. Secondary electrical distribution lines are strung around trunk (some wires are sleeved). Tree has poor form/structure with codominant bifurcation union at about 40 ft (~half height) only slightly U-shaped. Seam extends ~5.5ft below juncture. **2021 Removal recommended due to significant structural concerns not because of sidewalk heave. Fall removal is best for oak-wilt concerns though questionable basal structure may indicate priority removal. It is time for this lovely tree to go.**

14 Beaver St - 3/18

R Merenda

Norway Maple (Decay), Pin Oak (Root damage), and Blue Spruces (disease) at property lines per R Vrboncic (bartlett) 3/16/21

Private trees: Application does not state that building construction is to occur. Site is previously demolished house/vacant lot. Private Norway Maple at back center perimeter has poor structure, some broken branches/leads, and is an exotic/invasive species. “Decay” was not verifiable. STC has purview due to proximity to Duquesne Way. **Due to poor location compounded with very poor structure and invasive status, Removal recommended.** Private Blue Spruces (Colorado?) have lost 30-50% foliage due to thermal stress syndrome related foliage and branch fungi (“disease”); **would recommend removal however they do not have public ROW in hazard zone therefore STC does not have purview.** Would recommend Chamaecyparis spp as replacement evergreens tolerant of partial shade and mesophytic conditions. Pin Oak at back right has moderate quality form and structure (one structurally challenged over-vigorous limb) and has some minor old trunk injury from poor pruning practice; pruning and or cabling could correct structurally problematic over-vigorous limb. Location adjacent property perimeter is not ideal but that also limits potential construction related root damage. Thus, It could be protected during new home construction. STC has purview: Tree is ~85 ft tall and ~45 ft from terminus of Duquesne Way though well over 100 ft from major public ROW (Beaver and Academy). **Would Recommend tree be protected during construction, not removed; However, as a ‘backyard’ tree, even if of fairly good health and mature stature, I recommend that the property owner be allowed to determine the fate of this tree.**

Respectfully Submitted,

Burlton Griffith

Sewickley Borough Arborist

ATTACHMENT C

**Revenue/Appropriation Analysis Report
Borough of Sewickley
For 3/31/2021**

Run: 4/15/2021 at 12:34 PM

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General Fund

	Prior Year Budget	Prior Year Actual	Estimated Budget (Adopted)	Y-T-D Actual	M-T-D Actual	Budget Remaining
Revenue Analysis						
Total Revenue Analysis	0.00	0.00	0.00	0.00	0.00	0.00
Appropriation Analysis						
01 455 450 Tree Trim/Removal	45,000.00	32,920.00	46,000.00	3,415.00	3,415.00	42,585.00
01 455 451 Tree Maintenance	18,000.00	4,542.50	5,000.00	0.00	0.00	5,000.00
01 455 452 Tree Maint-Mun&Parks	5,000.00	3,080.00	5,000.00	4,000.00	4,000.00	1,000.00
01 455 455 Plantings	11,000.00	8,711.72	24,000.00	0.00	0.00	24,000.00
01 455 457 Arborist Services	6,000.00	0.00	6,000.00	5,600.00	0.00	400.00
01 455 459 Advertising & Mailings	600.00	182.00	600.00	0.00	0.00	600.00
Total Appropriation Analysis	85,600.00	49,436.22	86,600.00	13,015.00	7,415.00	73,585.00

**Revenue/Appropriation Analysis Report
Borough of Sewickley
For 3/31/2021**

Run: 4/15/2021 at 12:34 PM

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General Fund

	Prior Year Budget	Prior Year Actual	Estimated Budget (Adopted)	Y-T-D Actual	M-T-D Actual	Budget Remaining
Revenue Analysis						
01 321 620 Tree Expert License	200.00	275.00	300.00	250.00	50.00	(50.00)
Total Revenue Analysis	200.00	275.00	300.00	250.00	50.00	(50.00)
Appropriation Analysis						
Total Appropriation Analysis	0.00	0.00	0.00	0.00	0.00	0.00

**Revenue/Appropriation Analysis Report
Borough of Sewickley
For 3/31/2021**

Run: 4/15/2021 at 12:34 PM

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General Fund

	Prior Year Budget	Prior Year Actual	Estimated Budget (Adopted)	Y-T-D Actual	M-T-D Actual	Budget Remaining
Revenue Analysis						
01 367 500 Tree Plaques & Donations	2,500.00	1,535.00	2,000.00	0.00	0.00	(2,000.00)
Total Revenue Analysis	2,500.00	1,535.00	2,000.00	0.00	0.00	(2,000.00)
Appropriation Analysis						
Total Appropriation Analysis	0.00	0.00	0.00	0.00	0.00	0.00