

**THE BOROUGH OF SEWICKLEY  
HOME OCCUPATION REGISTRATION**



Date: \_\_\_\_\_

Name of Occupant : \_\_\_\_\_ Name of Business : \_\_\_\_\_

Address of Home Occupation : \_\_\_\_\_

Phone: Daytime : \_\_\_\_\_ Evening: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Property owner name: \_\_\_\_\_

Property owner address: \_\_\_\_\_

Phone: Daytime \_\_\_\_\_ Evening: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Location of property: \_\_\_\_\_

Block/lot #: \_\_\_\_\_ Zoning district: \_\_\_\_\_

Number of Employees: Family \_\_\_\_\_ Other than Family \_\_\_\_\_

Name: \_\_\_\_\_

Social Security # \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Daytime \_\_\_\_\_ Evening \_\_\_\_\_

Fax \_\_\_\_\_ email: \_\_\_\_\_

Name: \_\_\_\_\_

Social Security # \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Daytime \_\_\_\_\_ Evening \_\_\_\_\_

Fax \_\_\_\_\_ email: \_\_\_\_\_

Brief Description of Activity: \_\_\_\_\_

Total Square Footage of the structure: \_\_\_\_\_

Total Square Footage of the Business: \_\_\_\_\_

Percentage to be used for Business: \_\_\_\_\_

Number of Off-Street Parking Space(s): \_\_\_\_\_

Location of Off-Street Parking Space(s): \_\_\_\_\_

Number of On Street Parking Spaces: \_\_\_\_\_

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- 1. Will there be any alterations made to the structure?  YES  NO  
If yes, Permit # \_\_\_\_\_
- 2. Will there be any vehicular traffic generated?  YES  NO
- 3. Will there be any pedestrian traffic generated?  YES  NO
- 4. Will all required parking be met Off-Street?  YES  NO
- 5. Will any part of the home occupation be  
conducted away from the premises?  YES  NO
- 6. Will any materials be stored on the premises?  YES  NO
- 7. Will there be any noise, odor, vibrations or  
electrical interference or the like to be generated?  YES  NO
- 8. Will there be any signage?  YES  NO

Under the Penalty of Law, I (We) certify that the above information is correct.

Name: (printed) \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
PROPERTY OWNER(S) SIGNATURE

\_\_\_\_\_  
DATE

(Must be notarized if the property owner is not the applicant)

**Approved:** \_\_\_\_\_ **Denied:** \_\_\_\_\_

Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Occupancy Permit # \_\_\_\_\_ Date Issued: \_\_\_\_\_

Issuing Officer: \_\_\_\_\_